

FORENSIC SERVICES COMMITTEE  
Rolling Action Log

Action No	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update/Comments
<b>MEETING HELD 03 FEBRUARY 2021</b>						
20210203-FS-001	<b>HMICS Recommendations:</b> future updates to provide additional narrative which highlights the distinction between where matters are with and out with the control of the SPA.	Vicki Morton	<b>OPEN</b>	19 April 2021		<b>24/03:</b> Included in HMICS update, agenda item for meeting of 19/04.  <b>PROPOSE FOR CLOSURE</b>
<b>MEETING HELD 26 OCTOBER 2020</b>						

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20201103- FS-001	<b>Digital Forensics:</b> Paper to be considered by FS Committee which provides an overview of the proposed way forward in respect of Digital Forensics. Indicative timeline to be provided.	Det Ch Supt Gary Cunningham	<b>ON GOING</b>	03 February 2021  19 April 2021	<b>15/01:</b> Update will be provided at agenda item 7 – Digital Forensics Next Steps  <b>03/02:</b> Update paper to come to next Committee which provides Members with a timescale and clear understanding of how Digital Forensics fits into the overarching Cyber Strategy.  **Added to work plan for 19/4  <b>24/03:</b> Paper being presented by Gary Cunningham at meeting of 19/04.  <b>PROPOSE FOR CLOSURE</b>
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20201103- FS-002	<b>Workforce Planning:</b> Options to be explored for timelines to be compressed in relation to the workforce planning activity and progress update to be provided to committee in February.	Tom Nelson	<b>ON GOING</b>	03 February 2021  19 April 2021	<b>15/01:</b> Update will be provided at agenda item 5 – Workforce Planning  <b>03/02:</b> The information provided did not provide Members with all of the information required and it was agreed that this action would remain ongoing to ensure the matter remains a priority focus for this Committee.  **Update report added to work plan for 19/4 and draft SWP to be added to work plan for 26/7  <b>24/03:</b> Verbal update will be provided at committee on 19/04.  <b>PROPOSE ONGOING</b>
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20201103- FS-003	<b>Drug Driving:</b> Update on discussions from working group session to be circulated to Members between meetings. Update to give details of agreed resolution between partners.	Tom Nelson/ Gary Holcroft	<b>ON GOING</b>	03 February 2021  19 April 2021	<b>15/01:</b> Update will be provided at agenda item 9 – Drug Driving Update  <b>03/02:</b> The information provided did not provide Members with all of the information required and it was agreed that this action would remain ongoing to ensure the matter remains a priority focus for this Committee.  **Added to work plan for 19/4  <b>24/03:</b> Agenda item for 19/04.  <b>PROPOSE FOR CLOSURE</b>
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Meeting Monday 3<sup>rd</sup> Feb 2020

20200302 -FS-004	<b>Performance Report:</b> Future reports to map out KPIs to highlight the gap on what forensics services currently do against where they want to reach in terms of timeliness to assist with identifying where benefits would be realised. In addition the report should include the interpretation of the demand from the partner's perspective.	Tom Nelson	<b>ONGOING</b>	27 July 2020  28 October 2020  03 February 2021  19 April 2021		<p><b>06.04.2020:</b> Work ongoing to be reported in July 2020.</p> <p><b>07.07.2020:</b> Work ongoing to complete the detail of the MOU. This will form the KPIs and will be reported back in the Q2 Performance Report.</p> <p><b>07.10.2020:</b> Work remains ongoing in relation to the detail MOU. Anticipated date of completion and agreement circa April 2021.</p> <p><b>15/01:</b> Progress continues with regular discussions with Police Scotland and COPFS in relation to the MOU. Anticipated date of completion and agreement May 2021.</p> <p>Draft MOU to come to Committee on 19/4.</p> <p><b>24/03:</b> Linked to the work of the MOU.</p> <p><b>PROPOSE ONGOING</b></p>
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Meeting 25<sup>th</sup> July 2019

<p>20190725 -FS-003</p>	<p><b>Demonstrating Value:</b> Further information to be brought to the Committee on the progress of researching what value means throughout the criminal justice process and what it means for each partner.</p>	<p>Fiona Douglas</p>	<p><b>ONGOING</b></p>	<p>27 July 2020  28 October 2020  03 February 2021  19 April 2021</p>	<p><b>06.04.2020:</b> Work ongoing, work continues with Northern Ireland.  <b>07.07.2020:</b> Work continues with Northern Ireland. A bid has been submitted to Scottish Government for funding in respect of a research post. To date this has not yet been successful, work continues.  <b>07.10.2020:</b> No further progress, propose to be brought back to a future meeting of the Forensic Services committee.  <b>28.10.2020:</b> Members agreed to leave this open and seek an interim solution in the first instance.  <b>15/01:</b> Update will be provided at agenda item 4 – Demonstrating Value.  <b>03/02:</b> Members agreed additional work was required and a further update should come back to a future committee meeting. It was agreed Jane Ryder would meet with Fiona Douglas to develop a solution that would address Members’ expectations in respect of an agreed approach to demonstrating the value of Forensic Service in the Justice System.  <b>24/03:</b> Agenda item for 19/04.   <p style="color: red;"><b>PROPOSE ONGOING</b></p> </p>
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