

23 February 2022

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## FREEDOM OF INFORMATION (SCOTLAND) ACT 2002

### REQUEST DETAILS

Please find below our response to your correspondence dated 22 February in which you made the following request under the Freedom of Information (Scotland) Act 2002:

I would like to submit a request for some information from the organisation, in relation to their contract's register. The FULL contract register should display all the organisations existing/live contracts I would like the register to display the following columns/headings:

1. Contract Reference -Unique reference number associated with the contract.
2. Contract Title
3. Procurement Category –Please state the category name of the contract, I wish to know the category the contract is under.
4. Supplier Name
5. Spend (Total, Annual or contract value)
6. Contract's Duration
7. Contract's Extensions
8. Contract's Start Date
9. Contract's Expiry Date
10. Contract Description [Please provide me with as much detail as possible.]
11. Contact Owner (Person that manages the contract register)
12. CPV codes/Pro-Class

### **Contract Data/API Contact Details**

Can you also provide me with contact details of the person responsible for the actual contract's register or someone responsible for API? [Name, Job Title, Telephone, Email Address] At the very least provide me with their actual job title.

*(Meaning of API "a set of functions and procedures that allow the creation of applications which access the features or data of an operating system, application, or other service.")*

## **IMPORTANT**

1. If the organisation has a CRM system or a similar system, there should be a facility to download and extract contract data.
2. You may forward me a Weblink to a portal to download the contract register, please make sure all the organisation's contracts are provided as doing prior research I have found that most organisations have only uploaded a small portion of all their contracts.
3. For those organisations planning to make an exemption around spend, the spend information I have requested is an overall figure and I am not requesting a complete breakdown of services relating to the spend.
4. Please provide me with the contract's register file in an excel format.

## **RESPONSE**

Your request for information has been considered and the Scottish Police Authority (SPA) is able to provide the following;

The Scottish Police Authority does not hold the information you have requested.

Therefore, this represents a notice in terms of Section 17 of the Freedom of Information (Scotland) Act 2002 - Information not held.

To explain, the Scottish Police Authority is the named Contracting Authority for all Authority and Police Scotland procurement. However, the procurement function for both is performed by Police Scotland who hold related information.

A regulated contract register is publicly available on Public Contract Scotland.<sup>1</sup> This provides details of live regulated contracts over the value of £50k and includes the award reference, contract title, and start and end dates.

Information may be available by contacting Police Scotland. Information on how to make an FOI request to Police Scotland is provided via the link below –

<http://www.scotland.police.uk/access-to-information/freedom-of-information/>

## **RIGHT TO REVIEW**

If you are dissatisfied with the way in which your request has been dealt with you are entitled, in the first instance, to request a review of our actions and decisions

Your request must specify the matter which gives rise to your dissatisfaction and it must be submitted within 40 working days of receiving this response - either by email to [foi@spa.police.uk](mailto:foi@spa.police.uk) or by post to Corporate Management Team, Scottish Police Authority, 1 Pacific Quay, Glasgow, G51 1DZ.

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<sup>1</sup> [https://www.publiccontractsscotland.gov.uk/Search/Search\\_AuthProfile.aspx?ID=AA19762](https://www.publiccontractsscotland.gov.uk/Search/Search_AuthProfile.aspx?ID=AA19762)

If you remain dissatisfied following the outcome of that review, you are thereafter entitled to apply to the Office of the Scottish Information Commissioner within six months for a decision.

You can apply [online](#), by email to [enquiries@itspublicknowledge.info](mailto:enquiries@itspublicknowledge.info) or by post to Office of the Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife, KY16 9DS.

Should you wish to appeal against the Scottish Information Commissioner's decision, there is an appeal to the Court of Session on a point of law only.