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### Legal Committee Meeting Rolling Action Log

Action No	Action	Action Owner	Status	Expected Date of Completion	Update/Comments
MEETING HELD 8 August 2024					
<b>2024080 8-LC-001</b>	<b>Legal Services Claims Handling – Statistical Report:</b> Include narrative within future reports informing members around the figures presented, as well as details of any learning being taken forward. In addition, present information for each type of claim in line graphs to allow members to clearly understand trends.	James Douglas	OPEN	7.11.24	<b>28.10.24:</b> Discussions taken place to incorporate “run tables” within the report to provide graphical illustration of figures. This report cannot incorporate learning. Agreed at pre-agenda that the statistical report is not where any such narrative belongs.  <b>Propose ongoing</b>
<b>2024080 8-LC-002</b>	<b>Committee Priorities and Outcomes:</b> Alison McDowall, Finance Business Partner, to be invited to all future Legal Committees to provide finance updates to members.	Strategic Engagement	OPEN	7.11.24	<b>20.08.24:</b> Clairelouise Ritchie, Senior Finance Business Partner, will attend SPA Legal Committee for finance updated.  <b>Propose to close.</b>
<b>2024080 8-LC-003</b>	<b>Committee Priorities and Outcomes:</b> Update the priorities in relation to data are around	Robin Johnston	OPEN	7.11.24	<b>09.10.24:</b> Priorities have now been updated.

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	presentation, interpretation, and narrative to support all of that.				<b>Propose to close.</b>
<b>2024080 8-LC-004</b>	<b>Committee Priorities and Outcomes:</b> ACC Paton and ACC Houston to be invited to future committee meetings to provide updates in relation to organisational learning from litigation and claims.	Strategic Engagement	<b>OPEN</b>	7.11.24	<b>13.08.24:</b> Invites in DCC Speirs, ACC Houston and ACC Paton's diaries for all future meetings to provide updates.  <b>Propose to close.</b>
<b>2024080 8-LC-005</b>	<b>Committee Priorities and Outcomes:</b> Provide trend analysis within future NDA annual reports.	James Douglas	<b>OPEN</b>	7.11.24	<b>28.10.24:</b> Noted and will be incorporated into next annual report next year.  <b>Propose to close.</b>

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