

Resources Committee Action Log

Action Ref No	Action	Action Owner	Status	Expected Date of Closure	Date Action Closed	Commentary
MEETING HELD 06 FEBRUARY 2019						
RES-20200206-001	Strategic Workforce Planning: First draft SWP to be considered at Resources Committee on 16 June as part of the Committee Work Plan.	Jen Allen	Open	16 June 2020		Added to Committee Work Plan
RES-20200206-002	Strategic Workforce Planning: SPA to be represented at future SWP Project Board meetings. Invite to be shared with Darren Patterson.	Jen Allen	Open	17 March 2020		Darren Patterson 06/03: Head of HR Governance now has invitation to attend both the SWP Project Board as well as the Strategic Resilience & Resources Group. PROPOSE TO CLOSE
MEETING HELD 05 NOVEMBER 2019						
RES-20191105-003	Delivery of People Strategy: Progress update against expected delivery of People Strategy to be circulated to Resource Committee members as soon as possible. This update and future reporting should ensure clear reporting against the original plan, identifying	Jude Helliker	On Going	06 February 2020 16 June 2020		06/02/20: The report provided did not provide the information that was requested by the Committee and as per the action. DCCFT to work with the teams to ensure the next update satisfies the Committees information requirements.

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	<p>actions/issues completed, on-going or not yet started, with an explanation of any slippage, any associated risks and plans being put in place to get back on track.</p>					<p>10/03: Next due to be reported to committee in June 2020. Preparation meetings to discuss Year 2 outcomes/ Year 3 plans are taking place at present to allow a new product to be developed. DCC Taylor has offered support to help redesign the Annual Delivery Plan tracking in line with Audit Tracker.</p> <p>Added to Committee Work Plan</p>
<p>RES-20191105-005</p>	<p>Health, Safety and Wellbeing: Next update to the Resources Committee to provide members with an understanding of;</p> <ul style="list-style-type: none"> - If the Q1 spike seen in EAP contacts has continued. - What data is available to be reported by Optima and for this to be provided in a timely manner to support committee reporting/formal governance. - Analysis of any identified trends in relation to impact of training delivered. 	<p>Jude Helliker</p>	<p>On Going</p>	<p>06 February 2020</p> <p>17 March 2020</p> <p>16 June 2020</p>		<p>27/01: Wellbeing data is not yet available. A detailed report responding to the points raised will be provided to Committee in June.</p> <p>Added to Committee Work Plan</p>

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RES-20191105-006	Health, Safety and Wellbeing Future Reporting: Work to be done to ensure processes are in place that facilitate the most up to date information being available to the Committee for consideration.	Jude Helliker	Open	06 February 2020 17 March 2020	27/01: Work ongoing in relation to forward planner to determine the optimal time to provide reporting based on the availability of data. This will be fed in to SPA Liaison. PROPOSE TO CLOSE
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End.

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