

**SCOTTISH POLICE
AUTHORITY**

SPA PEOPLE COMMITTEE WORK PLAN 2021/22

| Reporting Period | Annual/Q4 | Q1 | Q2 | Q3 |
|--|------------------|------------------|------------------|------------------|
| Meeting Date | 27-May-21 | 10-Aug-21 | 09-Nov-21 | 10-Feb-22 |
| Standing Items | | | | |
| Minutes for Approval | ✓ | ✓ | ✓ | ✓ |
| Action Log Review | ✓ | ✓ | ✓ | ✓ |
| Committee Work Plan | ✓ | ✓ | ✓ | ✓ |
| Annual/Bi-Annual Reporting | Annual/Q4 | Q1 | Q2 | Q3 |
| Workforce Equality and Diversity Report | ✓ | - | ✓ | - |
| Quarterly Reporting | Annual/Q4 | Q1 | Q2 | Q3 |
| Health and Safety report | ✓ | ✓ | ✓ | ✓ |
| Wellbeing Report | ✓ | ✓ | ✓ | ✓ |
| People Management Information Report | ✓ | ✓ | ✓ | ✓ |
| Other Agenda Items | Annual/Q4 | Q1 | Q2 | Q3 |
| 2018-2021 People Strategy | - | ✓ | - | - |
| Implementation Evaluation Report | - | - | - | - |
| 2020/21 People Strategy Annual Delivery Plan year-end report | ✓ | - | - | - |
| Strategic Workforce Planning Implementation Update | - | - | - | - |
| People & Development Annual Delivery Plan End of Year Closure Report | ✓ | - | - | - |

OFFICIAL

| | | | | |
|---|------------------|------------------|------------------|------------------|
| SPA People Committee future meetings discussion | ✓ | - | - | - |
| Meeting Date | 27-May-21 | 10-Aug-21 | 09-Nov-21 | 10-Feb-22 |
| SPA Executive Recruitment Closure Report | ✓ | - | - | - |
| Wellbeing & Engagement Survey Your Voice Matters Results Report | - | ✓ | - | - |
| Wellbeing & Engagement Survey Your Voice Matters Action Plan | - | - | ✓ | - |
| Smarter Working Update | - | ✓ | - | - |
| New People Strategy and 2021/22 Annual Delivery Plan | - | ✓ | - | - |
| Your Safety Matters Update | - | ✓ | - | - |
| Volunteering Strategy | - | ✓ | - | - |

OFFICIAL