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## Audit Committee Rolling Action Log

Action No	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update/Comments
<b>MEETING HELD 06 May 2020</b>						
<b>20200506 -AUD-001</b>	<b>Police Scotland Audit and Improvement Recommendation Tracker:</b> HMICS keen to discuss with Police Scotland responses to recommendations from HMICS reports. Meeting to be arranged.	ACC Speirs	<b>OPEN</b>	16.07.20		<b>04.06.20:</b> Discussion has taken place with HMICS and SPA. Whilst a process does currently exist whereby Police Scotland develops Action Plans in response to HMICS recommendations, it has been agreed that these Action Plans will now be reported to the Audit, Risk and Assurance Committee and tracked via the Audit Tracker. Any further monitoring of progress and improvements to policing as a result of the Action Plan will be managed, as and when, by the Policing Performance Committee. This process will be formally communicated by SPA to Police Scotland. <b>Propose to close</b>

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<b>20200506</b> <b>-AUD-002</b>	<b>Internal Audit Report SWP:</b> David Page to confirm timeline with respect to control objective 4.1.	David Page	<b>OPEN</b>	16.07.20		<b>02.07.20:</b> The response to this action is linked to the separate transformation audit action on documentation for Programme/Project Boards and wider review into the Transformation Portfolio (in particular Section 4.2 -Inconsistencies in supporting documentation for governance boards). The project plans to mirror any changes in activity that may follow as actions arising from that audit, which has its end date <u>September 2020</u> .  <b>Propose to close</b>

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<b>20200506</b> <b>-AUD-003</b>	<b>Internal Audit Report SWP:</b> David Page to confirm whether interim milestones are in place in respect of control objective 7.	David Page	<b>OPEN</b>	16.07.20		<b>02.07.20:</b> Lessons Learned will be captured as we go along and as acknowledged by the auditors themselves.  In relation to shorter time specific timescales for growing the organisational expertise in this area, detailed feedback on drafts will be given to all plan authors as part of closing out Stage 5 - Interrogation, which they are expected to take on board in Stage 6. This activity will be starting in the last week of June 2020.  <b>Propose ongoing</b>

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<b>20200506</b> <b>-AUD-004</b>	<b>Audit Scotland Covid-19 Response:</b> Gillian Woolman to circulate Audit Scotland online statement to Lynn Brown for circulation to Members.	Gillian Woolman	<b>OPEN</b>	20.05.20		<b>07.05.20:</b> Statement provided to Lynn Brown.  <b>Propose to close</b>
<b>MEETING HELD 30 JANUARY 2020</b>						
<b>20200130</b> <b>-AUD-001</b>	<b>Internal Audit Reports on Strategic Workforce Planning and Demand and Productivity:</b> Reports be provided to Committee Member as soon as complete and presented to the May Audit Committee.	Elizabeth Young	<b>OPEN</b>	06.05.20		<b>29.04.20:</b> The Strategic Workforce Planning report is tabled for the May ARAC meeting. The review of Demand & Productivity has been delayed due to the DPU focusing on COVID-19 response and this report will now be tabled to the July meeting.  <b>08.07.20:</b> On Agenda for meeting held on 16 July 2020.  <b>Propose to close</b>

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<b>MEETING HELD 11 JULY 2019</b>						
<b>20190711</b> <b>-AUD-005</b>	<b>Internal Audit Report: Joint Working:</b> Discussion to be held between Lindsey McNeill, David Page and Tom Nelson regarding the action owner of management action 1.1, with an in depth progress report brought to next meeting regarding same action.	Lindsey McNeill  Lynn Brown	<b>OPEN</b>	12.09.19		<p><b>29.08.19:</b> Meeting arranged for DCO Page, Dir of F/S and SPA Interim CEO to take place on the 10th of September to consider how to progress the IA recommendations. Verbal update can be given at the Audit Committee on the 11th of September.</p> <p><b>12.09.19:</b> Meeting took place where agreement was made on some short term interim arrangement to improve dialogue with Police Scotland, primarily for Forensic Service requirements. The issue for the fundamental relationship between SPA and a number of corporate services within Police Scotland need to be clarified and revisited alongside organisational design work to develop SP2020.</p> <p><b>15.01.20:</b> Further follow up meeting to take place as joint working has an interdependency with SPA organisational design work and potential structure requirements.</p> <p><b>28.04.20:</b> Meeting to be scheduled and take place before next Committee.</p> <p><b>Propose ongoing</b></p>

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