

MONTH		19th Aug 2021	Sept. 2021	Oct. 2021	18th Nov 2021	Dec. 2021	Jan. 2022	Feb. 2022
Standing Items	Minute of Previous Meeting							
	Action Log							
Quarterly Reports	SPA Quarterly Report							
	SPA Quarterly Report (private update inc. Update on SPA ongoing complaints)*	✓			✓			
	Committee Workplan							
	Consideration of specific Complaints*							
	Post meeting communication*							
Bi annual Reports	SPA Complaints Quarterly Performance Report (included with SPA Quarterly Report)	✓			✓			
	Police Scotland Quarterly Performance Report incl trend analysis/lessons learned	✓			✓			
	Police Scotland Restricted Duties and Suspended Officers*	✓			✓			
	PIRC Quarterly Report on PS Handling of Complaints	✓			✓			
Annual Reports	Review of SPA Complaints/Trend Analysis/Lessons Learned (included within SPA Quarterly Report bi-annually)				✓			
	Review Terms of Reference							
Emerging Items of Business	Self-assessment of Committee Performance							
	Review of Complaints Handling, Investigations (SPA/PS)	✓						
	Revised SPA Complaint Procedures	✓						
	Revised Senior Conduct Regulations	✓						