

FORENSIC SERVICES COMMITTEE
Rolling Action Log

Action No	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update/Comments
MEETING HELD 19 APRIL 2021						
20210419-FS-001	Performance Reporting: Next performance report to include benchmarking data in respect of staff absence levels.	Tom Nelson	OPEN	26 July 2021		01/07: Included in Performance Report to meeting of 26/07. Propose to close
20210419-FS-002	COP26: Forensic Services colleague to provide assurance to committee that they are appropriately embedded in the Police Scotland wellbeing work stream for COP26 planning.	Vicki Morton	OPEN	26 July 2021		01/07: Item for discussion at meeting of 26/07. Propose to close
20210419-FS-003	2026 Project: Future committee update to include a diagram which provides an understanding of the project governance structure.	Fiona Douglas	OPEN	26 July 2021		01/07: Agenda item –diagram included. Propose to close

20210419- FS-004	Digital Forensics: More detailed project timeline and SPA Governance to be clarified and presented to committee when available.	T/Ch Supt Stevie Dolan	OPEN	25 October 2021	<p>12/07/2021: Further to the previous presentation to the Committee, a Business Justification Case was presented by the Cyber Capabilities Programme to the Police Scotland Change Board in May 2021. It was approved for progression and work is ongoing to refine applicable timelines. A copy of the BJC can be provided on request and an update on the timelines and progress can be provided at a future meeting of the Committee.</p> <p>In terms of governance, the Police Scotland position is that relevant transformation programme documents will be presented via established PSOS governance arrangements for approval, with remittance to the SPA Forensic Services Committee 'for discussion', as appropriate.</p> <p>Propose Ongoing</p>
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20210419- FS-005	Drug Driving: Meeting to be arranged with COPFS and Police Scotland to explore the prevalence of Drug Driving in Scotland and the implications for Forensic Services capacity to meet demand.	Detective Ch Supt Gary Cunningham	OPEN	26 July 2021	29/06/2021: DCS McLuckie has today (29/6) met with Tom Nelson and discussed this issue and the risk at length, and agreed to explore some outsourcing potential solutions. Arrangements are being made for DCS McLuckie to meet with CSU Blakelock, in order to understand the issue and demand from a Police Scotland perspective, thereafter a meeting will be arranged with Kenny Donnelly at COPFS, Tom Nelson and DCS McLuckie to discuss potential solutions. Propose Ongoing
MEETING HELD 26 OCTOBER 2020					

20201103- FS-002	Workforce Planning: Options to be explored for timelines to be compressed in relation to the workforce planning activity and progress update to be provided to committee in February.	Tom Nelson	ON GOING	03 February 2021 19 April 2021 26 July 2021	15/01: Update will be provided at agenda item 5 – Workforce Planning 03/02: The information provided did not provide Members with all of the information required and it was agreed that this action would remain ongoing to ensure the matter remains a priority focus for this Committee. **Update report added to work plan for 19/4 and draft SWP to be added to work plan for 26/7 24/03: Verbal update will be provided at committee on 19/04. 01/07: Verbal update will be provided at meeting on 26/07. Propose Ongoing
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20201103- FS-003	Drug Driving: Update on discussions from working group session to be circulated to Members between meetings. Update to give details of agreed resolution between partners.	Tom Nelson/ Gary Holcroft	ON GOING	03 February 2021 19 April 2021 26 July 2021	15/01: Update will be provided at agenda item 9 – Drug Driving Update 03/02: The information provided did not provide Members with all of the information required and it was agreed that this action would remain ongoing to ensure the matter remains a priority focus for this Committee. 24/03: Agenda item for 19/04 will provide an update but Members agreed this should remain ongoing. 01/07: Update will be provided at meeting on 26/07. Now agenda item. Propose to close
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Meeting Monday 3rd Feb 2020

<p>20200302- FS-004</p>	<p>Performance Report: Future reports to map out KPIs to highlight the gap on what forensics services currently do against where they want to reach in terms of timeliness to assist with identifying where benefits would be realised. In addition the report should include the interpretation of the demand from the partner's perspective.</p>	<p>Tom Nelson</p>	<p>ONGOING</p>	<p>27 July 2020 28 October 2020 03 February 2021 19 April 2021 26 July 2021</p>	<p>06.04.2020: Work ongoing to be reported in July 2020.</p> <p>07.07.2020: Work ongoing to complete the detail of the MOU. This will form the KPIs and will be reported back in the Q2 Performance Report.</p> <p>07.10.2020: Work remains ongoing in relation to the detail MOU. Anticipated date of completion and agreement circa April 2021.</p> <p>15/01: Progress continues with regular discussions with Police Scotland and COPFS in relation to the MOU. Anticipated date of completion and agreement May 2021.</p> <p>Draft MOU to come to Committee on 19/4.</p> <p>24/03: Linked to the work of the MOU.</p> <p>01/07: Performance Report on Agenda, and remains linked to MOU discussions.</p> <p>Propose Ongoing</p>
<p>Meeting 25th July 2019</p>					

<p>20190725 -FS-003</p>	<p>Demonstrating Value: Further information to be brought to the Committee on the progress of researching what value means throughout the criminal justice process and what it means for each partner.</p>	<p>Fiona Douglas</p>	<p>ONGOIN G</p>	<p>27 July 2020 28 October 2020 03 February 2021 19 April 2021 26 July 2021</p>	<p>06.04.2020: Work ongoing, work continues with Northern Ireland. 07.07.2020: Work continues with Northern Ireland. A bid has been submitted to Scottish Government for funding in respect of a research post. To date this has not yet been successful, work continues. 07.10.2020: No further progress, propose to be brought back to a future meeting of the Forensic Services committee. 28.10.2020: Members agreed to leave this open and seek an interim solution in the first instance. 15/01: Update will be provided at agenda item 4 – Demonstrating Value. 03/02: Members agreed additional work was required and a further update should come back to a future committee meeting. It was agreed Jane Ryder would meet with Fiona Douglas to develop a solution that would address Members’ expectations in respect of an agreed approach to demonstrating the value of Forensic Service in the Justice System. 24/03: Agenda item for 19/04 will provide update and action will remain ongoing. 01/07: Verbal update will be provided at meeting on 26/07.</p> <p>Propose Ongoing</p>
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