



LETTER SENT BY E-MAIL ONLY

28 September 2023

2023/24-043

Freedom of Information (Scotland) Act 2002

Request

Please find below our response to your correspondence dated 27 September, in which you made the following request under the Freedom of Information (Scotland) Act 2002:

1. Any guidelines or standards your force uses when communicating about road traffic collisions. These guidelines may relate to the language used when staff write press releases, or speak about traffic crashes to the press and public, defining any terms to avoid or to include when doing so. Please include such guidelines or standards in your reply.
2. Whether use of these guidelines is mandatory in communications, say, with the public and press. If not, please explain on what basis they are applied.

Response

Your request for information has been considered and the Scottish Police Authority is able to provide the following.

The Scottish Police Authority does not hold the information you have requested. Therefore, this represents a notice in terms of Section 17 of the Freedom of Information (Scotland) Act 2002 - Information not held.

The Scottish Police Authority provides governance and oversight of policing in Scotland and does not hold information on operational policing matters.

Information may be available by contacting Police Scotland. Requests can be submitted to Police Scotland via email to - foi@scotland.police.uk

Right to Review

If you are dissatisfied with the outcome of your request you can ask for a review. You must specify the reason for your dissatisfaction and submit your request by email to foi@spa.police.uk or by letter to Scottish Police Authority, 1 Pacific Quay, Glasgow, G51 1DZ.

After review, if you remain dissatisfied, you can appeal to the Scottish Information Commissioner within six months. You can apply [online](#), by email to enquiries@itspublicknowledge.info or by letter to Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife, KY16 9DS.

Should you wish to appeal against the Commissioner's decision, you can appeal to the Court of Session, only if you think the law has not been applied correctly.

An anonymised version of this response will be posted to our [Disclosure Log](#) in seven days' time.