

AUDIT COMMITTEE
Work Plan 2020/2021

MONTH		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
SPA Audit Committee Date		30th	No mtg	No mtg	No mtg	6th	No mtg	16 th	No mtg	22nd	No mtg	No mtg	No mtg	28th	No mtg	No mtg
All Meetings Standing Items	<ul style="list-style-type: none"> Minute/ Action Log from Previous Meeting Internal Audit Progress update against Annual Plan Improvement Tracker (SPA and PS) External Audit Progress Report Workplan Review 	✓				✓		✓		✓				✓		
Internal Audit Reports	Annual Internal Audit Report							✓								
	Payroll	✓														
	Non Pay Expenditure							✓								
	General Computer Controls	✓														
	Transformational Change					✓										
	Strategic Workforce Planning					✓										
	Demand and Productivity							✓								
	Relocation Costs					✓										
	Productions					✓										
	Cyber Security							✓								
Bi-annual Reports	Risk Management					✓				✓						
Annual Cyclical Items	Annual Internal Audit Plan and future years audit plan															
	Annual External Audit Plan	✓														
	Draft Annual Report and Accounts									✓						
	External Audit Interim Report							✓								
	Pre submission to SG <ul style="list-style-type: none"> Annual Data Loss Report Annual Fraud & Theft Report 								✓							
	Project Plan for Preparation of Annual Accounts					✓										
	SPA Governance Statement and Annual Report									✓						
	Annual Review of Terms of Reference	✓								✓				✓		
	Annual Review of Audit Committee Effectiveness					✓				✓						
	Annual External Audit, Audit Report									✓						
	National Fraud Initiative – Annual Report								✓							
	Committee Forward Planning inc. internal audit	✓												✓		
Ad - Hoc	Technical Updates															
	Stock Management Improvement Plan	✓						✓								

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Procurement Improvement Plan	✓						✓									
SPA Strategic Risk Register	✓															
Assurance Mapping	✓															
Police Scotland Internal Governance and Assurance	✓															
CIPFA Benchmarking Report					✓											
ICT Incidents																
Committee Strategic session following best value review																
Data Loss/Fraud & Theft Reporting																
Custody and Risk																
Climate Change																
Ethics and HR Issues																
Biometric Commissioner expectations																
Business Continuity																
Safe guarding																
Best value readiness																
Partnership working including local scrutiny																
Evidence based assurance																