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Audit, Risk and Assurance Committee Rolling Action Log

| Action No | Action | Action Owner | Status | Expected Date of Completion | Actual Date of Closure | Update/Comments |
|---------------------------------------|---|---------------|-------------|-----------------------------|------------------------|---|
| MEETING HELD 15 September 2020 | | | | | | |
| 20200915 -AUD-001 | Equality and Human Rights Impact Assessments: Update on progress of EqHRIA Improvement group to be shared with Lynn Brown. | Jude Helliker | OPEN | 25.09.20 | | 21.01.21: Progress update provided to LBrown. Propose to close |

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| <p>20200915 -AUD-002</p> | <p>Internal Audit Wellbeing Report: Committee noted there was a difference between initiatives available and the number of people who use them. While available and commendable, there appears to be reluctance for staff to engage. Requested that issue be looked at further by the Resources Committee.</p> | <p>Karen Vallance</p> | <p>OPEN</p> | <p>30.09.20</p> | <p>22.09.20: The Resources Committee discussed this at their meeting on 10 August. The Committee explored reasons for lower take up of some of the opportunities in place. Jude Helliker agreed that some of the take up levels were disappointing and the Short Life Working Group would seek to explore ways in which take up could be increased. It was suggested that more targeted comms would be a valuable tool to improve take ups for some initiatives. The Committee agreed that the next update report should provide an analysis of any regional variations that may exist in terms of resilience initiative up take.</p> <p>Propose to close</p> |
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MEETING HELD 11 JULY 2019

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| <p>20190711 -AUD-005</p> | <p>Internal Audit Report: Joint Working: Discussion to be held between Lindsey McNeill, David Page and Tom Nelson regarding the action owner of management action 1.1, with an in depth progress report brought to next meeting regarding same action.</p> | <p>Lindsey McNeill Lynn Brown Tom Nelson</p> | <p>ON GOING</p> | <p>12.09.19 30.01.20 06.05.20 16.07.20 15.09.20 28.01.21</p> | <p>29.08.19: Meeting arranged for DCO Page, Dir of F/S and SPA Interim CEO to take place on the 10th of September to consider how to progress the IA recommendations. Verbal update can be given at the Audit Committee on the 11th of September.</p> <p>12.09.19: Meeting took place where agreement was made on some short term interim arrangement to improve dialogue with Police Scotland, primarily for Forensic Service requirements. The issue for the fundamental relationship between SPA and a number of corporate services within Police Scotland need to be clarified and revisited alongside organisational design work to develop SP2020.</p> <p>15.01.20: Further follow up meeting to take place as joint working has an interdependency with SPA organisational design work and potential structure requirements.</p> <p>28.04.20: Meeting to be scheduled and take place before next Committee.</p> <p>03.09.20: A number of meetings have been held between DCO David Page and Forensic Services to detail all support services that Police Scotland provide. This includes a new reporting structure which will feed into both Forensic Services internal governance and through the Corporate</p> |
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| | | | | | | <p>Management Board in Police Scotland to monitor progress, this will also include an oversight of risk. A draft report has been developed which includes a RAG status of current levels of service provision and this is due to be finalised in the next month following discussions with Change and P&D.</p> <p>20.01.21 The new reporting structure is now imbedded and working well. A report detailing service back arrangements with an agreed RAG status on the level of service provision is shared between Police Scotland and Forensic Services. This reports feeds into Police Scotland Corporate Management Board and Forensic Services Corporate Board allowing progress to be monitored and any issues to be addressed.</p> <p>Propose to close</p> |