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Audit Committee Rolling Action Log

Action No	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update/Comments
MEETING HELD 16 July 2020						
20200716 -AUD-001	Audit Scotland Annual Report: Lynn Brown to liaise with James Gray to ensure Audit Scotland can receive all hard copy information required.	Lynn Brown/ James Gray	OPEN	15.09.20		04.09.20: An agreement was made with Audit Scotland to provide scanned versions of all hard copy information that they required. Audit Scotland now have all the information that they required. PROPOSE TO CLOSE
MEETING HELD 06 May 2020						

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<p>20200506 -AUD-003</p>	<p>Internal Audit Report SWP: David Page to confirm whether interim milestones are in place in respect of control objective 7.</p>	<p>David Page</p>	<p>OPEN</p>	<p>16.07.20 15.09.20</p>		<p>02.07.20: Lessons Learned will be captured as we go along and as acknowledged by the auditors themselves.</p> <p>In relation to shorter time specific timescales for growing the organisational expertise in this area, detailed feedback on drafts will be given to all plan authors as part of closing out Stage 5 - Interrogation, which they are expected to take on board in Stage 6. This activity will be starting in the last week of June 2020.</p> <p>Propose to close</p>

MEETING HELD 11 JULY 2019

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<p>20190711 -AUD-005</p>	<p>Internal Audit Report: Joint Working: Discussion to be held between Lindsey McNeill, David Page and Tom Nelson regarding the action owner of management action 1.1, with an in depth progress report brought to next meeting regarding same action.</p>	<p>Lindsey McNeill Lynn Brown Tom Nelson</p>	<p>ON GOING</p>	<p>12.09.19 30.01.20 06.05.20 16.07.20 15.09.20 28.01.21</p>	<p>29.08.19: Meeting arranged for DCO Page, Dir of F/S and SPA Interim CEO to take place on the 10th of September to consider how to progress the IA recommendations. Verbal update can be given at the Audit Committee on the 11th of September.</p> <p>12.09.19: Meeting took place where agreement was made on some short term interim arrangement to improve dialogue with Police Scotland, primarily for Forensic Service requirements. The issue for the fundamental relationship between SPA and a number of corporate services within Police Scotland need to be clarified and revisited alongside organisational design work to develop SP2020.</p> <p>15.01.20: Further follow up meeting to take place as joint working has an interdependency with SPA organisational design work and potential structure requirements.</p> <p>28.04.20: Meeting to be scheduled and take place before next Committee.</p> <p>03.09.20: A number of meetings have been held between DCO David Page and Forensic Services to detail all support services that Police Scotland provide. This includes a new reporting structure which will feed into both Forensic Services internal governance and through the Corporate</p>
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						<p>Management Board in Police Scotland to monitor progress, this will also include an oversight of risk. A draft report has been developed which includes a RAG status of current levels of service provision and this is due to be finalised in the next month following discussions with Change and P&D.</p> <p>PROPOSE ONGOING</p>