

## People Committee Action Log

Action Ref No	Action	Action Owner	Status	Expected Date of Closure	Date Action Closed	Commentary
<b>COMMITTEE MEETING 27 MAY 2021</b>						
PEOPLE-20210527-001	<b>H&amp;S Reporting:</b> Update to be provided to committee which gives details of the findings of the work to investigate circumstances surrounding business areas which have disproportionately high incident levels. Update to include details of actions taken to address any issues that were identified.	James Bertram	Open	02 September 2021		<b>23/08:</b> To date, work has been carried out in Custody and recommendations passed back to CJSD. Due to the detailed nature of this work and being cognisant of capacity issues within the department it is proposed that this work transfer to BAU and is reported back to the committee through the regular updates provided.  <b>PROPOSE FOR CLOSURE</b>

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<p>PEOPLE-20210527-002</p>	<p><b>Wellbeing report:</b> Future reports to provide improved insight into workforce wellbeing to enable an assessment of progress against wellbeing aims and to inform organisational response to improvement.</p>	<p>CI Jackie Dunbar</p>	<p>Open</p>	<p>02 September 2021</p>	<p><b>23/08:</b> Following discussion it was agreed that this action would not feature in the Q1 Report but will be incorporated into future wellbeing reporting.</p> <p><b>PROPOSE ONGOING</b></p>
<p>PEOPLE-20210527-003</p>	<p><b>Wellbeing Audit:</b> Update to be provided which gives Members an understanding of the progress made against recommendations made following a recent Internal Audit report on Wellbeing. Update to provide understanding of key areas of work and any challenges being faced with outstanding actions to be highlighted.</p>	<p>Jude Helliker</p>	<p>Open</p>	<p>02 September 2021</p>	<p><b>23/08:</b> Appendix A of Q1 Wellbeing Report provides detail of progress made against Wellbeing Audit Recommendations.</p> <p><b>PROPOSE FOR CLOSURE</b></p>
<p>PEOPLE-20210527-004</p>	<p><b>People MI Report:</b> Clarity to be provided on the reasons behind decrease in the number of police staff.</p>	<p>Peter Blair</p>	<p>Open</p>	<p>02 September 2021</p>	<p><b>17/08:</b> Clarity provided to Members by email on 17/08 with assurance that the presented figures were correct and there has been no significant decrease. Future reports to distinguish between 'PS Staff' and 'SPA Staff' to ensure future reporting is clear.</p> <p><b>PROPOSE FOR CLOSURE</b></p>

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PEOPLE-20210527-005	<b>SWP Strategic Oversight Board:</b> SPA to be represented at the Strategic Oversight Board meetings with discussion to take place between Director of P&D and Deputy Chief Executive, Resources to agree appropriate SPA representation.	Jude Helliker/ Chris Brown	Open	02 September 2021		SPA Deputy Chief Executive – Resources has been invited to these meetings.  <b>PROPOSE FOR CLOSURE</b>
PEOPLE-20210527-006	<b>SWP</b> – future update to the committee to provide an overview of the SWP work-stream owners and a timeline for key activities to be completed.	Jude Helliker	Open	30 November 2021		<b>ACTION NOT DUE</b>

**ACTIONS TRANSFERRED FROM RESOURCES COMMITTEE**

RES-20210209-003	<b>Special Constables and Volunteers:</b> Briefing note to be provided which gives Members an understanding of the planned activity in relation to the volunteering strategy.	ACC John Hawkins	Open	<del>27 May</del> 2021  30 November 2021		<b>03/03:</b> After approval of the Volunteering Strategy via Senior Leadership Board, focus is now being applied to the mechanisms for delivery of the strategy. In this regard, a Business Justification Case (BJC) has been developed and is in the process of presentation through relevant Change Governance Groups. A positional update paper will be developed in respect of the Volunteering Strategy and progress for the May 2021 meeting.  <b>27/04:</b> The Volunteering Strategy
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						requires to be cleared through internal Police Scotland governance and A positional update briefing paper will be provided, once plans for future delivery have been considered.
						<b>ACTION ONGOING</b>
RES-20210209-005	<b>Modified Duties:</b> Report to be brought back to Committee to provide assurances in respect of the work being done to identify posts suitable for modified duties and to give overview of the support being provided to those on modified duties.	Peter Blair	Open	30 November 2021		<b>23/08:</b> Update will be provided as part of Q1 2021/22 – P&D activity update aligned to 2021/24 People and Professionalism Delivery Plan with a fuller position presented at November Committee as part of the bi-annual SWP report.  <b>ACTION ONGOING</b>
RES-20210209-006	<b>Corporate Services:</b> Report to be considered by Committee which explores why a growth in officers in corporate services roles has been seen.	Peter Blair	Open	02 September 2021		<b>23/08:</b> Update circulated to Members.  <b>PROPOSE FOR CLOSURE</b>

*End.*

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